



**2010 Shrewsbury Parks and Recreation Fall Festival
Application for Participation
Date: Saturday September 25th
Please return by September 1st**

PLEASE READ CAREFULLY

RULES

1. The Shrewsbury Fall Festival is a one day event. You may start setting up Saturday at 8am. You need to be finished setting up by 12pm on Saturday.
2. The show starts at 12:30pm and runs till 5pm. The area will be lit.
3. The exhibitor is expected to remain in the show area and is responsible for his or her own work and sales. The Festival Committee and the City of Shrewsbury are not Liabile for theft, damage, rain, loss of work or personal injury.
4. The entry fee is \$25.00 per booth space for the day. Space are 10'10. Tents and or other canopies may be used. But must be supplied by the exhibitor and must fit within the 10x10 area. You will be asked to move all items into the provided booth space. Also, there is no electricity provided to Arts and Crafts booths.
5. Exhibitors must display only items that were approved on application. Items that may cause harm to any visitor will not be permitted. This includes rubber band guns or other projectile firing devices. Any infringement of these rules will result in the removal from the show. The committee reserves the right to restrict the sale of items that in the committee's judgment can unreasonable damage or liter park grounds. The committee also reserves the right to request removal of any entry considered inappropriate.
6. Payments for booth will be processes as soon as approved by the Shrewsbury Parks Department. However booth assignments will not be made till September 16th, 2010. All applications will be acknowledged and refunds made to those not accepted. If not accepted, you will be placed on the waiting list and called as soon a cancellation is received.
7. Please retain this sheet for your information and return the enclosed application.

If you have further questions please contact Lauren 314-647-1003, or by email at LKopp@cityofshrewsbury.com



PLEASE COMPLETE AND RETURN

PLEASE PRINT CLEARLY

BOOTH SPACE# _____

Name _____ E-MAIL _____

Business Name _____

Address _____ City/State/Zip _____

Phone _____ License Plate # _____

Detailed Description of Items to be sold _____

I would like _____ Space(s) on September 25th Enclosed is my Check for \$ _____

Sales Tax # _____

Special Needs/Request _____

I certify that I have read and understand all the rules of the Shrewsbury Parks and Recreation Fall Festival.

Applicant's Signature _____

Enclosed:

- _____ Signed and completed Application
- _____ Copy of Missouri's Sales Tax Certificate
- _____ Check for \$25.00 per space payable to the City of Shrewsbury
- _____ Photo or Brochure of my work
- _____ Stamped Self-Addressed #10 envelope

Mail to: Shrewsbury Parks and Recreation
5200 Shrewsbury Ave
Shrewsbury MO 63119
Attention: Lauren Kopp

For office use only: Fee paid _____ Check # _____ Date Received _____