

**CITY OF SHREWSBURY
BOARD OF ALDERMEN
REGULAR SESSION OF THE BOARD OF ALDERMEN
December 12, 2017**

A Regular Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:30 p.m. this 12th day of December, 2017 in the Aldermanic Chambers of City Hall for the transaction of such business that may come before the Board.

Present:

Mayor Felicity Buckley
Alderman Elmer Kauffmann
Alderman Ed Kopff
Alderman Rick Steingruby
Alderman Chris Gorman

Also present:

Director of Administration Jonathan D. Greever
Director of Finance Danielle Oettle
Street Superintendent Tony Wagner
Police Chief Jeff Keller
Parks Director Chris Buck
City Attorney Mike Daming

Absent:

Alderman Mike Travaglini
Fire Chief Chris Amenn

Roll Call

Mayor Buckley opened the meeting and City Clerk Kathy Marlock commenced with the roll call. All Board members were present except Alderman Travaglini. The Mayor noted that Chief Amenn was out sick.

Amendment of the Agenda

The Mayor called for a motion to amend the agenda under Ordinances to include Bill No.2919 Assured Partners of Missouri property and liability insurance for the City. Aldermann Kauffmann made the motion to amend the agenda, seconded by Alderman Scherer and the motion carried unanimously.

Approval of Minutes

Mayor Buckley introduced the minutes from the November 28, 2017 board work session and opened the floor for discussion. There being no discussion, Alderman Kauffmann made a motion to approve the minutes. Alderman Scherer seconded the motion, and it passed unanimously.

Special Use Permit and Public Hearing – Bank of America ATM – Presenter: Reinhold Electric

The Mayor invited Sunday Bougher, with SGA Design, to present the Walmart Grocery PickUp Concept to the Board of Aldermen. Ms. Bougher highlighted the advantage of convenience to the residents and noted the poster boards made available for Aldermen review. She further elaborated that all grocery pickups will be between the hours of 8 a.m. to 8 p.m. and by appointment only. The addition needed to create the online grocery pickup is 1,020 square feet. The Mayor then noted that the proposal had received full staff approval. Director Greever also commented that the Plan Commission gave its full recommendation in favor of the project. The Mayor then invited the Board and the Public to pose questions. There being no questions the Mayor closed the Public Hearing.

Bills

Mayor Buckley introduced the bills submitted for payment, quickly reviewed each, and asked if there was any discussion. There being no discussion, Alderman Kauffmann made a motion to approve the bills submitted for payment. Alderwoman Scherer seconded the motion and the bills were unanimously approved for payment.

Kenrick Plaza – Ratification of the Re-appointment of Directors for the Kenrick Plaza Community Improvement District (CID)

The Mayor introduced the Kenrick Plaza CID community of directors and noted that three people were subject to reappointment: a) Michael Grewe, b) Felicity Buckley, and c) Jonathan Greever each of whose term was anticipated expiring January 29, 2018. The reappointment proposal was to extend the three terms to January 29, 2022. The Mayor then called for discussion. There being no discussion she then requested a motion for the reappointments. Alderman Scherer moved that the reappointments be approved as recommended; this was seconded by Alderwoman Gorman. The motion carried unanimously.

Public Works Vehicle Purchase Request

Director Wagner requested that the Board of Aldermen waive the bid process so that the Public Works Department could purchase one new vehicle the 2018 Ford F-350 VIN#1FNX21F8YED40494 via State Bid contract, reference #3-170105TV. The purchase was to be made from Dave Sinclair Ford, Inc. at 7466 So. Lindbergh Blvd., St. Louis, MO 63125. The contract price for the Ford F-350 with options and one trade in equals \$27,593.50. Alderman Kauffman made a motion to waive the bidding process in favor of the purchase through the State Bid Contract and to accept the bid for purchase at Dave Sinclair Ford. Alderman Scherer seconded the motion. And, the motion carried unanimously.

Hear Citizens

None

Ordinances**Bill No. 2914, Mackenzie Police Services Effective January 1, 2018**

The Mayor introduced Bill No. 2914, an ordinance authorizing the Mayor to execute a contract with the Village of Mackenzie to continue providing police services to said village for a term beginning January 1, 2018. The Mayor recognized that the Board would conduct a first reading, second reading, and consideration for passage. She then called for discussion. There being no discussion she called for a reading by title only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderman Steingrubby made the motion for the first reading by title only, seconded by Alderman Kopff. City Attorney Mike Daming conducted the reading. The Mayor then asked for any further discussion. There being no discussion the Mayor called for the second reading by Title Only. Alderman Steingrubby made the motion for the second reading, Alderman Kopff seconded the motion and City Attorney conducted the second reading. The Mayor then requested any final discussion. There being no discussion, the Mayor asked for a motion to consider Bill No. 2914 for passage. Alderman Steingrubby made the motion for passage, seconded by Alderman Scherer. The motion passed unanimously with a roll call vote recorded as follows: Alderman Steingrubby, “aye,” Alderman Kopff, “aye,” Alderman Kauffmann, “aye,” Alderman Scherer, “aye,” Alderwoman Gorman, “aye.”

With unanimous approval for passage, Bill No. 2914 became Ordinance No. 2901.

Bill No. 2915 Mayoral Compensation - Duties

The Mayor introduced Bill No. 2915, an ordinance establishing the salary of the Mayor. The Mayor requested a motion for a first reading by Title Only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderwoman Gorman made the motion, seconded by Alderman Scherer and Mike Daming conducted the first reading by Title Only.

Bill No. 2916 – Special Use Permit – SGA Design Group – Walmart Online Grocery Pickup

The Mayor introduced Bill No. 2916 an ordinance amending and supplementing the Special Use Permit approved by Shrewsbury ordinance 2717 to provide for the installation and operation of an online grocery pickup service at 74347 Watson Road. The Mayor recognized that the Board would conduct a first reading, second reading, and consideration for passage. She then called for discussion. There being no discussion she called for a first reading by title only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderman Scherer made the motion for the first reading, seconded by Alderman Kopff. City Attorney Mike Daming conducted the reading. The Mayor then asked for any further discussion. There being no discussion the Mayor called for the second reading by Title Only. Alderman Steingrubby made the motion for the second reading, Alderwoman Gorman and Alderman Kopff seconded the motion and City Attorney conducted the second reading. The Mayor then requested any final discussion. There being no discussion, the Mayor asked for a motion to consider Bill No. 2914 for passage. Alderman Scherer made the motion for passage, seconded by Alderman Kopff. The motion passed unanimously with a roll call vote recorded as follows: Alderman Steingrubby, “aye,” Alderman Kopff, “aye,” Alderman Kauffmann, “aye,” Alderman Scherer, “aye,” Alderwoman Gorman, “aye.”

With unanimous approval for passage, Bill No. 2916 became Ordinance No. 2902.

Bill No. 2917 – Annual Renewal of Rejis Agreement

The Mayor introduced Bill No. 2917 an ordinance authorizing the Mayor to enter into an annual services agreement with the Rejis Commission for the provision of information technology support services for a one year term beginning January 1, 2018 as provided for within the agreement. The Mayor then noted that the Board would conduct a first reading, second reading, and consideration for passage. She then called for discussion. There being no discussion she called for a first reading by title only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderwoman Gorman made the motion for the first reading by title only, seconded by Alderman Scherer. City Attorney Mike Daming conducted the reading. The Mayor then asked for any further discussion. There being no discussion the Mayor called for the second reading by Title Only. Alderwoman Gorman made the motion for the second reading, Alderman Scherer seconded the motion and City Attorney conducted the second reading. The Mayor then requested any final discussion. There being no discussion, the Mayor asked for a motion to consider Bill No. 2917 for passage. Alderman Scherer made the motion for passage, seconded by Alderman Kopff. The motion passed unanimously with a roll call vote recorded as follows: Alderman Steingrubby, “aye,” Alderman Kopff, “aye,” Alderman Kauffmann, “aye,” Alderman Scherer, “aye,” Alderwoman Gorman, “aye.”

There being a unanimous vote for passage Bill No. 2917 became Ordinance No. 2903.

Bill No. 2918 – Adoption of the 2018 Budget

The Mayor introduced Bill No. 2918 an ordinance approving the 2018 Budget of the City of Shrewsbury, Missouri, appropriating from the revenue and reserves of the city funds therefore and providing for adjustments thereof. The Mayor then noted that the Board would conduct a first reading, second reading, and consideration for passage. She then called for discussion. There being no discussion she called for a first reading by title only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderman Scherer made the motion for the first reading by title only, seconded by Alderman Kopff. City Attorney Mike Daming conducted the reading. The Mayor then asked for any further discussion. There being no discussion the Mayor called for the second reading by Title Only. Alderman Scherer made the motion for the second reading, Alderman Kopff seconded the motion and City Attorney conducted the second reading. The Mayor then requested any final discussion. There being no discussion, the Mayor asked for a motion to consider Bill No. 2918 for passage. Alderman Scherer made the motion for passage, seconded by Alderman Kopff. The motion passed unanimously with a roll call vote recorded as follows: Alderman Steingrubby, “aye,” Alderman Kopff, “aye,” Alderman Kauffmann, “aye,” Alderman Scherer, “aye,” Alderwoman Gorman, “aye.”

Bill No. 2919 – Horticulturalist Position

The Mayor then introduced Bill No. 2919 an ordinance creating a new position of park Horticulturalist. The Mayor requested a motion for a first reading by Title Only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderman Kauffman made the motion, seconded by Alderman Steingrubby. City Attorney Mike Daming conducted the first reading by Title Only.

Bill No. 2920 – Assured Partners of Missouri, LLC

The Mayor introduced Bill No. 2920 an ordinance authorizing Assured Partners of Missouri, LLC to negotiate on the city's behalf for the provision of securing, negotiating, and procuring the placement of property and liability insurance coverages for the city and to assist the city in the preparation of any and all applications, underwriting data and other information required by an insurer for the purposes of issuing an insurance policy in the State of Missouri. The Mayor then noted that the Board would conduct a first reading, second reading, and consideration for passage. She then called for discussion. There being no discussion she called for a first reading by title only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderman Kauffmann made the motion for the first reading by title only, seconded by Alderman Scherer. City Attorney Mike Daming conducted the reading. The Mayor then asked for any further discussion. There being no discussion the Mayor called for the second reading by Title Only. Alderman Kauffmann made the motion for the second reading, Alderman Scherer seconded the motion and City Attorney conducted the second reading. The Mayor then requested any final discussion. There being no discussion, the Mayor asked for a motion to consider Bill No. 2920 for passage. Alderman Kauffmann made the motion for passage, seconded by Alderman Scherer. The motion passed unanimously with a roll call vote recorded as follows: Alderman Steingrubby, “aye,” Alderman Kopff, “aye,” Alderman Kauffmann, “aye,” Alderman Scherer, “aye,” Alderwoman Gorman, “aye.”

There being a unanimous vote for passage Bill No. 2920 became Ordinance No. 2906.

Department Head & Mayor's Reports

Each of the department heads approached the board and gave a brief overview of various items in their departments. Then the mayor also provided a brief update.

Old Business

None

New Business

None

Hear Citizens

None

Adjournment

Alderman Travaglini made a motion to adjourn the regular meeting. Alderman Kauffmann seconded the motion, and it passed unanimously.

Respectfully submitted,

Mary Kathryn (Kathy) Marlock
City Clerk

ATTEST:

Felicity Buckley,
Mayor