

**CITY OF SHREWSBURY
WORK SESSION OF THE BOARD OF ALDERMEN**

July 30, 2019

A Work Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. on the 30th day of July 2019 in the Aldermanic Conference Room of City Hall for the transaction of such business that came before the Board.

Present:

Mayor	Sam Scherer
Alderman	Mike Travaglini
Alderman	John Odenwald
Alderman	Keith Peters
Alderman	Elisa Reeves

Not Present:

Alderman	Chris Gorman
Alderman	Greg Lauter

Also Present:

Director of Administration	Jonathan Greever
Parks and Recreation	Chris Buck
Fire Chief	Chris Amenn
Chief of Police	Lisa Vargas
Public Works	Tony Wagner
City Attorney	Mike Daming
City Clerk	Justin Klocke

Roll Call

Mayor Scherer opened the meeting and City Clerk Klocke commenced with the roll call. A quorum was present for the transaction of city business.

Approval of Minutes

Mayor Scherer introduced the minutes from the July 9, 2019 Regular Session and opened the floor for discussion. There being no discussion, Alderman Travaglini made a motion to approve the minutes; Alderman Peters seconded the motion. The motion passed unanimously by voice vote.

Purchase Request

Mayor Scherer invited, Mr. Chris Amenn, Fire Chief, to report on the purchase request for a supply fire hose. Chief Amenn reviewed that included in the Capitol Budget for FY 2018 was \$13,500 for the purchase of a fire hose and nozzles for a fire apparatus. Chief Amenn explained that he requested the funds be carried over from FY 2018 to FY 2019 for logistical purposes. Chief Amenn presented the received bids for ten 100-foot sections of 5" supply fire hose and two 50-foot sections of 5" supply fire hose. Chief Amenn recommended the Board accept the bid from Leo M. Ellebracht Company at the cost of \$5,948.00 as the lowest and most qualified bid. There being no further discussion, Alderman Travaglini made a motion to accept the Fire Department's recommendation; Alderman Peters seconded the motion. The motion passed unanimously by voice vote.

FY 2018 Audit Presentation – Rubin Brown

Mayor Scherer introduced Mr. Jeff Winter, Partner – Rubin Brown, and Ms. Renita Dunkin, Associate – Rubin Brown, and asked Mr. Winter and Ms. Dunkin to present Rubin Brown's conclusions and recommendations from the FY 2018 audit. Mr. Brown described the scope and method of the audit completed by Rubin Brown staff. Mr. Winter said the auditors reviewed the basic financial statements of the City for the year ending December 31, 2018. Mr. Brown explained that the audit was performed in accordance with auditing standards generally accepted in the United States and the audit performed procedures to obtain evidence about the amounts and disclosures in the financial statements, evaluations on the appropriateness of accounting policies used by the City, and the reasonableness of significant accounting estimates made by the City's management, as well as evaluated the overall presentation of the financial statements. Mr. Winter noted there were fewer corrective suggestions made to the City than in previous years. Ms. Dunkin reported on three areas of improvement the City was advised to consider in the upcoming fiscal year. Ms. Dunkin explained that cash reconciliations from all bank accounts, including the municipal court accounts held in an agency capacity and reported in the fiduciary fund, should be reconciled by the Municipal Division or supervise the preparation if the Municipal Division is not performing them satisfactorily. Ms. Dunkin said the City should perform an internal review of personnel files to ensure the files include information necessary to validate an employee's identification status and tenure. Ms. Dunkin recommended that the City consider instituting a bank call-back function for wires initiated over a certain amount to prevent the risk of misappropriated assets. Ms. Dunkin also reported that the City remediated all the prior recommendations made by Rubin Brown from previous audits.

Discussion – Hartry Park Concept

Mayor Scherer invited Director Buck to report on the Hartry Park renovations. Director Buck reported that the Parks and Recreation Board met with SWT to review the renovation concepts that were proposed for Hartry Park. Director Buck explained that the Parks and Recreation Board chose one concept that fulfills the area-specific needs for the park. Director Buck overviewed the proposed renovations including: playground relocation to higher elevation, a pavilion erected between the play area and main entrance, modifications to the basketball court, open field play additions, landscaping improvements to the northern portion of the park, improvements to the walking path, and additional sitting areas near the playground. Alderman Travaglini asked the amount the City would be awarded if approved for the grant. Director Buck said the grant would be \$300,000 and the City would know by November if it was awarded the grant. Director Buck added that construction of a plumbed bathroom was not feasible due to the cost of the addition. Director Buck explained that the Parks and Recreation Board was not willing to recommend a plumbed bathroom if the cost of its addition was too high. Alderman Travaglini asked what renovations would be made to the basketball court. Director Buck said it would be replaced with a smaller court. Alderman Reeves suggested that additional playground equipment would be more beneficial to the park and the community. Director Buck emphasized that the plans presented to the Board were only a concept and opportunities would be available to revise portions of the concept if the City received the grant. Alderman Travaglini asked when the grant award would be made public, and if the City was awarded the grant, when would renovations to the park be complete. Director Buck said the City would know if it was awarded the grant by November 2019 and renovations would be complete in 2020. Alderman Peters asked for an update on the reports of pests in the Hartry Park. Director Buck explained that the City's horticulturalist was aware of the issue and is currently identifying trees and other landscape items for removal to remediate the issue.

Discussion – E-Cigarette Use in Public Spaces

Mayor Scherer invited staff to report on the use of e-cigarettes in public spaces. City Clerk Klocke reported on Missouri State Statutes that affect the use of e-cigarettes, municipal codes across Missouri that prohibit the use of e-cigarettes, and City of Shrewsbury Municipal Code Section 220.040. Director Greever said the Board would need to discuss if there is interest in evaluating regulation of e-cigarettes. Alderman Reeves asked if any large businesses in the City have policy that prohibits customers or employees from using e-cigarettes in buildings. Director Greever said that many businesses require customers and employees to utilize designated smoking areas outside. Alderman Odenwald stated that it is his belief that prohibition of e-cigarettes by the City is not within the City's authority and any prohibition should be the responsibility of the business or property owner. Alderman Reeves stated that the City should continue to evaluate e-cigarette prohibition policy because inaction by the City could affect the health of residents. Alderman Travaglini stated that a prohibition would be ideal due to health concerns, but supported a City policy of permitting business and property owners the ability to prohibit e-cigarettes. Mayor Scherer requested that City staff research business policy related to e-cigarettes for establishments within the City. Director Greever said that City Attorney Daming would conduct additional research on the legal ramifications for e-cigarette prohibition and what effects could be expected if the City passed an ordinance permitting businesses with the ability to prohibit e-cigarettes.

Discussion – Medical Marijuana

Director Greever provided a brief overview of the recent Missouri Constitutional Amendment passed in the November 2018 General Election that permits the use of marijuana for medical purposes. Director Greever explained that the Plan Commission would consider the zoning requirements for medical marijuana facilities in August, and following the Plan Commission hearing, the Board of Aldermen would hold a public hearing to discuss the zoning requirements.

Old Business

None

New Business

Alderman Travaglini asked if the City could request the Missouri Department of Transportation to restore the road signs on I-44 that direct motorists to streets in the City. Director Wagner said he would submit an inquiry to the MoDOT liaison for the restoration request.

Alderman Odenwald asked if there were any proactive steps the City could take to address resident concerns for ongoing vehicle break-ins. Chief Vargas said the City has reviewed numerous strategies to decrease the number of break-ins and is currently implanting a few of the techniques. Chief Vargas emphasized that burglars are organized and work in groups to allude law enforcement. Alderman Reeves requested that the Police Department push for an established and organized neighborhood watch. Chief Vargas reviewed logistical issues the department experienced in previous recruitment efforts for neighborhood watch organizations. Alderman Reeves suggested that meetings for the neighborhood watch organizations be scheduled in neighborhoods across the City and city-wide meetings bi-monthly. Alderman Reeves explained that local meetings would give flexibility for interested residents who may not have time to participate in a more structured neighborhood watch organization.

Hear Citizens

None

Adjourn

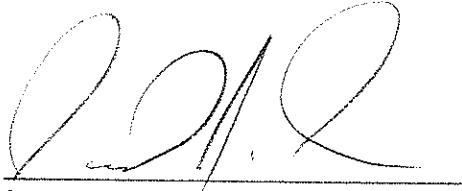
There being no further business, Alderman Travaglini made a motion to adjourn the meeting; Alderman Peters seconded the motion. The motion passed unanimously by voice vote.

Respectfully submitted,



Justin Klocke
City Clerk

ATTEST:



Sam Scherer
Mayor